

MINUTES

Meeting: BRADFORD ON AVON AREA BOARD
Place: Wiltshire Music Centre, Winsley Road, Bradford on Avon, BA15 1DZ
Date: 14 March 2012
Start Time: 7.00 pm
Finish Time: 9.50 pm

Please direct any enquiries on these minutes to:

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In Attendance:

Wiltshire Councillors

Cllr Malcolm Hewson (Chairman), Cllr Rosemary Brown (Vice Chairman),
Cllr Trevor Carbin and Cllr Lionel Grundy

Wiltshire Council Officers

Peter Dunford – Community Area Manager
Kevin Fielding – Democratic Services Officer
Mal Mundy - Head of Service, Integrated Youth
Damian Haasjes – Youth Voice and Influence Team

Town and Parish Councillor

Bradford on Avon Town Council – Gwen Allison, Vicky Landell-Mills & Isabel
Martindale
Holt Parish Council – Martin Moyes
Limpley Stoke Parish Council – Simon Coombe
Wingfield Parish Council – Keith Brendish & Alan Mines

Partners

Wiltshire Police – Acting Inspector Dave Hobman
Wiltshire Fire & Rescue Service – Mike Franklin
Community Area Partnership – David Gregory, Tony Haffenden
Bradford on Avon Youth Council – James Davies

Total in attendance: 60

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introduction</u></p> <p>The Chairman welcomed everyone to the Wiltshire Music Centre, and introduced the Wiltshire councillors who made up the board, as well as the Community Area Manager and the Democratic Services Officer.</p> <p>The Chairman introduced Cllr Lionel Grundy – Wiltshire Council Cabinet Portfolio Holder for Childrens' Services.</p> <p>All town, parish and partner and youth representatives in attendance were welcomed by the Chairman.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Linda Conley, Terry Biles, Matthew Midlane, Jim Lynch, Kerry Morgan, Pam Bennett, Mervyn Harris.</p>
3.	<p><u>Minutes</u></p> <p>Decision:</p> <ul style="list-style-type: none"> • The minutes of the Area Board meeting held on the 11 January 2012 were approved and signed as the correct record.
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Youth Grants - Participatory Budgeting Event</u></p> <p>Damian Haasjes from the Youth Voice and Influence Team introduced the projects and outlined the process that each of the youth projects would be judged against:</p> <ol style="list-style-type: none"> 1. Young people pitch their projects and/or show a short DVD clip of what they want to do with the money. 2. Having regard to issues of value for money, project quality and community benefit, the audience vote for their favourite project through electronic voting handsets. 3. The scores are ranked and grants awarded to the top ranked projects, within

	<p>the available budget.</p> <p>It was agreed that the Area Board would support the applications to the 2011/12 Youth Budget and agreed to take forward the most popular choices to be funded within the allocated budget of £2,500, as selected by the participants in accordance with the participatory process as set out above.</p> <p><u>Results</u></p> <p>Youth Projects that received funding:</p> <p>Climbing and Canoeing activities for young people with disabilities £375 – yes vote = 77%</p> <p>Garden in Quiet Zone at St Laurence School £400 – yes vote = 76%</p> <p>Spray Art design classes at Youth Centre £366 – yes vote = 58%</p> <p>New kitchen equipment for Guide Headquarters £350 – yes vote = 57%</p> <p>Young Singers from Winsley and Churchfields Primary Schools to perform two shows about Olympic Ideals £520 – yes vote = 53%</p> <p>Pregnancy Simulator for educational projects £430 – yes vote = 45%</p> <p>Computer Babies residential overnight training £250 – yes vote = 41%, it was agreed by the members that this project would also be supported with funding from the Area Board budget.</p> <p>Trip to Snow Dome in Tamworth for introduction to skiing and snowboarding £223 – yes vote = 29%, this project did not receive funding.</p> <p>Bids for a DJ Music Arts Project and fact finding trip to Motion Skate Park in Bristol were not presented and were not awarded any funding.</p> <p>The Chairman thanked all the young people for their hard work in presenting their projects.</p>
6.	<p><u>Chairman's Announcements and Updates</u></p> <p>The following announcements contained in the pack were mentioned briefly:</p> <ul style="list-style-type: none"> i) Wiltshire Core Strategy – noted that the consultation period runs until 2 April 2012. ii) Air Quality Action Plan and formation of Task and Finish Group for

	<p style="text-align: center;">Bradford on Avon.</p> <p>Decision:</p> <ul style="list-style-type: none"> • To nominate Cllr Rosemary Brown to the Task and Finish Group • To invite the Town Council and Climate Friendly BOA to nominate further representatives to the group • To report findings back to the Area Board on 18 July <p>iii) The Localism Act 2011 – summary noted.</p> <p><u>Partner Updates</u></p> <p>i) Wiltshire Fire and Rescue Service Integrated Risk Management Plan for 2012-15. A full presentation would be given on this item at the next Area Board meeting. The Chairman asked if there were any issues that could be covered in the next presentation. Requests included:</p> <ul style="list-style-type: none"> • Cross border working (Limpley Stoke). • The future of retained fire fighters. • Fire prevention advice for children. <p>ii) Wiltshire Police – report noted. Acting Inspector Dave Hobman advised that Inspector Dave Cullop had taken retirement and that he would be covering in the interim. It was agreed that the Community Area Manager would write to Inspector Cullop thanking him for his service to the Area Board.</p> <p>i) NHS Wiltshire – report noted.</p> <p>The Chairman thanked everybody for their updates.</p>
7.	<p><u>2012 - A Year of Celebration</u></p> <p>Kevin McGuire, Project Manager for the 2012 celebrations advised that:</p> <ul style="list-style-type: none"> • The Bradford on Avon community area would be represented at the Wiltshire Jubilee event on Tuesday 1st May at Salisbury Cathedral and Close attended by HM The Queen. A large jousting tent has been procured and exhibitors will include arts, crafts and manufacturers from the 'Made in Bradford on Avon' collective; the Millennium tapestry from the Museum; promotion of local attractions and accommodation by the Tourist Information Centre; and musicians supplied by the Wiltshire Music Centre. • A programme of community entertainments is planned for 22 May when

	<p>the Olympic Torch will travel through Bradford on Avon. It is hoped that the schools, sports clubs and general public will line the route and there will be events before and after the Torch for all the family. There is also a packed programme of sports events being held across the town as part of the Sports Festival, 13-21 May.</p> <ul style="list-style-type: none"> • The programme for the Jubilee weekend, 2-5 June, includes street parties, a 1952 theme in the shops, a Big Lunch on the Sunday and the Lions Fun Day on the Monday. <p>The Chairman thanked Kevin McGuire for his update.</p>
8.	<p><u>Community Area Transport Group</u></p> <p>Councillors considered the recommendations from the CAT-G meeting on 5 March regarding the allocation of the £25,000 budget remaining in 2011/12 budget, as set out in the agenda pack:</p> <p>Wingfield Phase 3 footways (programmed for April)</p> <p>Westwood Signing of the Nursery School with associated carriageway markings Resiting of advance carriageway width limit sign to make more visible</p> <p>2 no School warning signs 2 no 'SLOW' markings adjacent signs 1 no advisory carriageway width sign mounted on existing 20 mph sign 1 no removal of existing advisory carriageway width sign</p> <p>Newtown, Bradford on Avon 2 no flexible bollards within buildouts Road Closure Order</p> <p>Limpley Stoke On carriageway footway on Woods Hill Road Closure Order</p> <p>Limpley Stoke On carriageway footway at Midford Lane</p> <p>Limpley Stoke Feasibility Study for pedestrian route along Lower Stoke Match Funding contribution from Parish Council</p>

	<p>Bradford on Avon Dropped Kerbs – see sheet attached Match Funding contribution from Town Council</p> <p>Wingfield, Church Lane Dropped Kerbs</p> <p>Decision:</p> <ul style="list-style-type: none"> • That the Bradford on Avon Area Board allocates a total of £24,897 to the minor capital highways projects, as set out in the report.
9.	<p><u>Community Area Grants</u></p> <p>The Chairman thanked the former members of the Grants Advisory Board for their contribution in the community area grants process and advised that the Community Area Manager and Area Board members would sift the applications in the meantime. It was hoped that new members could be found to form a new Grants Advisory Group in due course.</p> <p>Councillors considered seven applications to the Community Area Grant budget, of which £271 remained unallocated in 2011/12 and £47,075 was to be available in 2012/13 from 1st April 2012:</p> <p>Councillor-led grant from Cllr Rosemary Brown awarded £2,500 to cover the costs of a jousting tent and attendance of the Bradford on Avon community area at the Wiltshire Jubilee celebrations in Salisbury on 1st May, as a contingency in the event of failure of a corporate bid from Wiltshire Council to the Armed Forces Community Covenant Grant Scheme.</p> <p>Note: This award to be rescinded in the event of resources being made available from a successful bid to the Armed Forces Community Covenant Grant Scheme.</p> <p>Bradford on Avon Olympic Torch and Jubilee Working Group awarded a supplementary grant of £4,000 towards the 2012 summer events programme, as a contingency in the event of the failure of a grant application to Sports England.</p> <p>Note: This award to be rescinded in the event of a successful bid for extra resources by the applicant to Sport England.</p> <p>Castle Gardens Pre-school, Bradford on Avon, awarded £619.75 to support children to develop communication, spatial awareness, control and programming skills through the use of ICT.</p> <p>Reason <i>The application demonstrates a link to the Bradford on Avon Community</i></p>

	<p><i>Plan and Wiltshire Local Area Agreement through its support for education and skills development in young people.</i></p> <p>Limpley Stoke Parish Council requesting £840 to provide entertainment and a variety of events to enable residents of Limpley Stoke to celebrate the Queen’s Diamond Jubilee.</p> <p><i>Reason</i> <i>Wiltshire Council is promoting 2012 as ‘a year of celebration’ and had invited communities to come together to celebrate in this way. Officers and Councillors were therefore supportive of the application.</i></p> <p>St Mary the Virgin Church, Limpley Stoke, requesting £1,000 toward the installation of a cloakroom and kitchenette in the Church for the benefit of the community.</p> <p><i>Reason</i> <i>The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for village communities and rural services.</i></p> <p>South Wraxall Diamond Jubilee Group requesting £767.50 towards the costs of Jubilee celebrations in the village on 4 June.</p> <p><i>Reason</i> <i>The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for village communities and for community development and capacity building.</i></p> <p>The Mead Community Primary School, Wingfield, requesting £300 towards the creation of an Olympic and Diamond Jubilee Garden in the school grounds.</p> <p><i>Reason</i> <i>The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for village communities and for community development and capacity building.</i></p>
10.	<p><u>Future Meeting Dates</u></p> <p>Wednesday 16 May – St Margaret’s Hall, Bradford on Avon.</p> <p>Wednesday 18 July – Winsley Village Hall.</p> <p>Wednesday 19 September – St Margaret’s Hall, Bradford on Avon.</p>

11.

Evaluation and Close

The Chairman thanked everybody for attending the meeting.